

Regular Meeting of the Gaylord Downtown Development Authority, April 5, 2016, Council Chambers

Chairman McNamara called the meeting to order at 7:33 am.

**Members Present:** Burt, Burns, Church, Hofweber, McNamara, Reynolds

Members Excused: Jenkins, Platte, Shafto

**Minutes:** Motion by Church, supported by Burns, to approve minutes of the March 1, 2016 regular meeting. Motion approved unanimously.

**Correspondence:** The board briefly discussed the correspondences received. Motion by Church, supported by Reynolds to place a \$200 ad in the Alpenfest brochure. Motion approved unanimously.

**Financial Report:** Reynolds presented the latest financial reports.

**Payment of Bills:** Motion by Burt, supported by Hofweber to pay the bills. Motion approved unanimously.

**Personnel/Policy Committee:** Burt informed the board that three applications were received for the Farmers Market Manager position and that the personnel committee which consists of Burt, McNamara and Platte would be interviewing the applicants soon. They also invited Jodi Wagner, Farmers Market Committee Chair to join in on the interviews. Motion by Reynolds, supported by Hofweber to have the personnel committee interview and hire the Farmers Market Manager. Motion approved unanimously.

**Marketing Committee:** No report.

**Special Events:** A brief discussion regarding the approval of the Color Run pavilion application took place. Motion by Reynolds, supported by Burns to confirm the approval of the pavilion request for the Color Run at no cost. Motion approved unanimously.

**Farmers Market Report:** No report.

**City Manager's Report:** No report.

**City Police Chief:** No report

**DPW:** No report.

**New Business:** The board discussed concerns received regarding an obscene window display as well as the number of green cross dispensary signs in Gaylord. McNamara agreed to discuss the boards concerns with the City Manager. A brief discussion regarding the possibility of selling one of the DDA owned liquor licenses also took place.

**Old Business:** None

**Public Comment by Citizens:** None.

**Next Regular Meeting:** The next meeting will be on Tuesday, May 3, 2016 at 7:30 am.

Motion by Hofweber, support by Reynolds, to adjourn the meeting. Meeting Adjourned: 8:05 am.

Respectfully submitted, Holly Franckowiak