

Regular Meeting of the Gaylord Downtown Development Authority, October 4, 2016, Council Chambers.

Chairman McNamara called the meeting to order at 7:33 a.m.

Members Present: Burns, Burt, Church, Hofweber, McNamara, Platte, Reynolds and Shafto.

Members Excused: Jenkins

Others Present: City Manager Duff, City Human Resources Manager Franckowiak, City Chief of Police McVannel, Farmer's Market Manager Noirot, DMA Members: Elizabeth Palmer (Seams Like New), Bill Marshall (Seams Like New), Linda Morgan (Woolybuggers), Candi Edwards (The Old Spud Warehouse), Rick Marion (Alpine Chocolate House), Angelina Muellenberg (Snowbelt Brewing Company) and Cassie Meredith (The Rusty Pelican).

Minutes: Motion by Platte, support by Church, to approve minutes of the September 6, 2016 regular meeting. Motion approved unanimously.

Correspondence: The board acknowledged the designation of the Quick House located at 120 North Center to the National Register of Historic Places.

Financial Report: Reynolds presented the financials.

Payment of Bills: None.

Personnel/Policy Committee: No report

Marketing Committee: Shafto gave a report on the upcoming Downtown events the Downtown Merchants are having.

Special Events: Pavilion Event Request: Halloween Trick or Treating under the pavilion. Motion by Platte, Support by Church to approve the pavilion request by the DMA to host Halloween Downtown Trick or Treating on Monday, October 31, 2016. Motion approved unanimously.

Farmers Market Manager Report: Noirot requested approval to sign a lease agreement with The Otsego County Sportsplex for the winter farmer's market in the amount of \$875 for a six month period. After a brief discussion it was motioned by Burt, support by Reynolds to approve the lease agreement with The Otsego County Sportsplex for the winter farmer's market as presented. Motion approved unanimously. The Board commended Noirot on doing a great job for the Farmer's Market.

City Manager's Report: Duff updated the board on the Downtown Improvement Project. He also informed the board of a possibility of a Brownfield Redevelopment Project by Holiday Inn Express on Dickerson Road

City Police Chief: Chief reminded the board of the upcoming no parking requirements for the winter season and asked the DDA merchants help spread the word. He stated parking permits can be picked up at the City Police Department.

DPW: McNamara reported that Tholl requested DDA approval to use the snowflake decorations west of the the railroad tracks this year due to the Streetscape project. After a brief discussion the board agreed.

New Business: None

Old Business: None.

Public Comment by Citizens: None

Next Regular Meeting: The next meeting is Tuesday, November 1, 2016 in the Council Chambers.

Motion by Reynolds, support by Burt, to adjourn the meeting. Meeting Adjourned: 8:26 a.m.

Respectfully submitted, Holly Franckowiak