

Regular Meeting of the Gaylord Downtown Development Authority, April 4, 2017, Council Chambers.

McNamara called the meeting to order at 7:31 am.

Members Present: Bischof, Burns, Church, Hofweber, Korona, McNamara, Platte, Reynolds and Shafto.

Members Excused: Jenkins

City Staff Present: City Human Resources Manager Franckowiak, Police Chief McVannel, DPW Superintendent Tholl.

Minutes: Motion by Reynolds, support by Platte, to approve minutes of the March 7, 2017 regular meeting. Motion approved unanimously.

Correspondence: Board discussed correspondences received.

Financial Report: Reynolds presented the financials.

Payment of Bills: Motion by Reynolds, support by Platte to pay the bills as presented. Motion approved unanimously.

Personnel/Policy Committee: Platte agreed to chair this committee. The board discussed the Janitor position available. A bid was received from KimPro Cleaners. The Personnel Committee which consists of Platte, McNamara and Bischof will meet next week to discuss this position and interview with KimPro Cleaners.

Marketing Committee: Shafto informed the board that the DMA was working on some upcoming events with the Farmer's Association. A discussion about any having face painters and musicians playing downtown during events took place. The DMA will discuss this further with the City Zoning Administrator.

Special Events: Pavilion Event Request: Oktober Fest, Saturday September 23, 2017 2:00 pm. This is an event request from Snowbelt Brewing Company working with the DMA and the Farmer's Association. Motion by Hofweber, support by Bischof to approve use of the pavilion for the Oktoberfest event at no charge. Fees for additional items requested will be discussed at a future DDA meeting. Motion approved unanimously.

City Manager's Report: No report

City Police Chief: Chief McVannel informed the board that several complaints have been received in regards to pet owners not cleaning up after their dogs in the downtown. The police department is working with Animal Control regarding this issue. He requested that the DDA board spread the word to other businesses in the DDA and also to remind their tenants that they need to clean up after their animals. He informed the board that there is a Dogi-Pot cleanup station located in Claude Shannon Park.

DPW: Superintendent Tholl gave an update on the Downtown Streetscape Project. Shafto inquired about placing the sign advertising businesses around the corner downtown and Tholl stated he would look into it.

New Business: Agenda item regarding the hiring of a janitor for the DDA was discussed under the Personnel Committee.

Old Business: None.

Public Comment by Citizens: Angielena Mullenberg, Snowbelt Brewing Company/DMA inquired about pets being allowed downtown. Chief stated that to his knowledge other than during Alpenfest they were allowed downtown but said the DMA should talk with the Zoning Administrator to confirm.

Next Meeting: The next meeting is Tuesday, May 9, 2017 at 7:30 a.m.

Motion by Reynolds, support by Korona, to adjourn the meeting. Meeting Adjourned: 8:08 a.m.

Respectfully submitted, Holly Franckowiak