

Regular Meeting of the Gaylord Downtown Development Authority, July 11, 2017, Council Chambers.

McNamara called the meeting to order at 7:33 A.M.

Members Present: Bischof, Burns, Hofweber, Reynolds, McNamara, Platte and Shafto.

Members Excused: Church, Korona, and Jenkins.

City Staff Present: City Manager Duff, City Clerk Awrey, Police Chief McVannel and DPW Superintendent Tholl.

Additions to Agenda: Add E-Free Church under Special Events. Add Benches/Trash Receptacles for North Otsego Avenue under New Business.

Minutes: Motion by Reynolds, supported by Bischof to approve the minutes of the June 6, 2017 regular meeting. Motion approved unanimously.

Correspondence: Board discussed correspondences received.

Financial Report: Reynolds presented financials.

Payment of Bills: Motion by Platte, supported by Reynolds to pay the bills as presented. Motion approved unanimously.

Personnel/Policy Committee: No Report.

Marketing Committee: No Report.

Special Events: Motion by Hofweber, supported by Burns to allow the Community Band to use the pavilion on July 5, 19, 26 and August 2. Motion approved unanimously.

Motion by Reynolds, supported by Hofweber to allow the E-Free Church to utilize the pavilion on Friday, August 18th, 2017 for a school kick off/football pep rally. Motion approved unanimously.

City Police Chief: Chief McVannel reminded the board that we don't live in a sleepy little town anymore. Remember to lock your vehicle, houses and garages. An increase of theft has been reported with perpetrators taking items such as cigarettes and change from unlocked cars.

City Manager's Report: Downtown Project is complete. City Clerk Awrey updated the board on the banners that have been ordered for the new poles. She is also working on a Banner Rental Agreement that will set the guidelines for the use of the poles by others in our community to advertise special events. A copy of the proposed agreement will be presented to the board at the next meeting. It's time for the board to start considering new projects in the DDA district that they would like to see completed. Possibilities are the painting of existing light poles and new sidewalks along side streets leading off Main Street (North Otsego, Court Street).

DPW: Superintendent Tholl asked the board if he should explore the possibility of replacing the sandwich board showing additional shopping along side streets with something more permanent that would attach to new light poles. The board would like to explore that possibility, so Ed will get the pricing.

New Business: Stacy Shafto asked about the possibility of getting a couple benches and trash receptacles on the North Otsego sidewalk. Streetscape items need to remain where they are until MDOT completes the final inspection of the project. After the inspection, items can be moved around. DPW Superintendent will see what is currently available and will place a couple older benches in place until after the inspection. City Manager Duff will check on the cost of these items in case it is necessary to purchase new ones. Jenny Burns from Tools to Teach asked if it would be possible to have a bench placed out in front of her building again.

Old Business: None.

Public Comment by Citizens: None.

Next Meeting: The next meeting is Tuesday, August 1st, 2018 at 7:30 A.M.

Motion to adjourn. The meeting was adjourned at 8:31 A.M.

Respectfully Submitted
Kim Awrey