

Regular Meeting of the Gaylord Downtown Development Authority, January 16, 2018, Council Chambers.

McNamara called the meeting to order at 6:10 pm.

Members Present: Bischof, Burns, Church, Frisch, Hofweber, Korona, McNamara, Reynolds and Platte.

Members Excused: Jenkins and Shafto

City Staff Present: City Manager Duff and Human Resources Manager Franckowiak

Minutes: Motion by Korona, support by Reynolds to approve minutes of the December 5, 2017 regular meeting. Motion approved unanimously.

Correspondence: The board reviewed the correspondences received.

Financial Report: Reynolds presented the financials.

Payment of Bills: Motion by Reynolds, support by Bischof to pay the bills as presented. Motion approved unanimously.

Personnel/Policy Committee: No report.

Marketing Committee: Korona updated the board on the DMA events.

Pavilion Requests/Special Events:

- 2018 Alpenfrost February 1-5, 2018. Motion by Korona, support by Platte to approve the pavilion request and to waive the fees for the pavilion rental, additional picnic tables and trash receptacles. Fees waived are not to exceed \$250. Motion approved unanimously.
- 2018 Snowmobile Festival February 23-26, 2018. Motion by Reynolds, support by Church to approve the pavilion request and to waive the fees for the pavilion rental, additional picnic tables and trash receptacles. Fees waived are not to exceed \$250. Motion approved unanimously.

City Manager's Report: City Manager Duff updated the board on some recent and upcoming projects in the City.

City Police Chief: No report.

DPW: No report.

Old Business:

- McNamara updated the board on the status of the Crafty Mitten liquor license.
- Farmer's Market Cooperative. The board discussed the lease renewal for the Farmer's Market Cooperative for the 2018 season. Motion by Church, support by Platte to approve the renewal of the agreement with the Farmer's Cooperative at the same rental fee as 2017 which will include the lowering and raising of sides up to 4 times. Motion approved unanimously. The board requested a notice be sent to the Cooperative regarding the fees that exceeded the allowed lowering of sides for the 2017 season.

Public Comment by Citizens: None.

Next Meeting: February 6, 2018 8:00 am, Council Chambers.

Motion by Reynolds, support by Frisch to adjourn the meeting. Motion approved unanimously. Meeting Adjourned: 7:02 pm.

Respectfully submitted,

Holly Franckowiak