

Regular Meeting of the Gaylord Downtown Development Authority, April 10, 2018, Council Chambers.

McNamara called the meeting to order at 8:00 am.

**Members Present:** Bischof, Burns, Church, Frisch, Hofweber, Jenkins, Korona, McNamara, Reynolds, and Shafto.

**Members Excused:** Platte

**City Staff Present:** City Manager Duff, City Clerk Awrey, Human Resources Manager Franckowiak, Police Chief McVannel and DPW Superintendent Tholl.

**Minutes:** Motion by Korona, support by Reynolds to approve minutes of the March 6, 2018 regular meeting. Motion approved unanimously.

**Correspondence:** The board reviewed the correspondences received.

**Financial Report:** Reynolds presented the financials.

**Payment of Bills:** Motion by Reynolds, support by Hofweber to pay the Downtown Merchant Association bills as presented. Motion approved unanimously.

**Special Events:** Motion by Jenkins, second by Church to support the Random Acts of Music event July 5 and 6, 2018. Motion approved unanimously. Motion by Reynolds, support by Bischof to approve the pavilion requests for the Otsego County Community Foundation and Blocktober Fest as presented. Motion approved unanimously.

**City Manager's Report:** City Manager Duff informed the board on recent Council decisions, grant applications and upcoming projects in the City.

**City Police Chief:** Chief McVannel informed the board that the department was awarded a grant for a new police vehicle. He also informed the board of the two recent retirees and new hires.

**DPW:** No report.

**New Business:** Motion by Korona, support by Reynolds to approve the Resolution to develop an advisory marketing board for the Downtown Merchants Association. Motion approved unanimously.

The board reviewed the Downtown Development District Capital Improvement Plan. Shafto requested that the DDA consider replacing the directional signs that indicate storefronts along the side streets. Motion by Hofweber, support by Burns to purchase new signs to indicate more stores/restaurants on the side streets of main at a cost not to exceed \$2,000. Motion approved unanimously.

**Public Comment by Citizens:** None.

**Next Meeting:** Tuesday, May 1, 2018 at 8:00 am.

Motion by Reynolds, support by Shafto to adjourn the meeting. Motion approved unanimously. Meeting Adjourned: 8:45 am.

Respectfully submitted,

Holly Franckowiak