

December 12, 2016

Mayor John Jenkins opened the regular meeting of the Gaylord City Council with prayer by Council Member Wishart at 7:00pm on Monday December 12, 2016, in the City Council Chambers, located in the Gaylord City Hall, 305 East Main Street, Gaylord, Michigan. The Pledge of Allegiance followed the invocation.

Members Present: Jenkins, Wishart, Johnson, Mankowski, Sharrard, Hartz and Duczkowski.

Members Absent: None.

Motion by Hartz, supported by Sharrard, to dispense with the reading of the minutes of the previous meeting and to accept them as presented.

Ayes: Unanimous. Motion carried.

Mayor Jenkins opened the Public Hearing for the consideration of a purchase of the 2015 Police Cruiser at 7:03pm. City Manager Duff gave a verbal explanation of the need for the meeting and the use of the funds to be received by the USDA. Public comment was solicited. None was received. Mayor Jenkins closed the public hearing at 7:11pm.

Motion by Mankowski, supported by Wishart to allow City Manager Duff to sign the revised DAS/Small Cell License Agreement with ACD.net and the METRO act, Telecommunications Permit for DAS/Small Cell System Lines Only; revised 11/22/16.

Ayes: Hartz, Duczkowski, Mankowski, Sharrard, Jenkins and Wishart. Nays: Johnson.

Motion by Duczkowski, supported by Sharrard to accept the Engineering Proposal from C2AE for the 2017/18 Dickerson Road Project

Ayes: Unanimous. Motion carried.

Motion by Duczkowski, supported by Hartz to accept the Engineering Proposal from C2AE for the 2017 Street Improvement Project.

Ayes: Unanimous. Motion carried.

Ms. Amanda Poynter from C2AE addressed the council on the recommended cross walk treatments for the Downtown Improvement Project that will replace the stamped concrete that is in the current contract.

Ms. Tammy LaBouef, 333 Felshaw, as a taxpayer; she would like the treatment paid for entirely by MDOT.

Ms. Julie Powers-Gehman, 544 East Petoskey Street, as a donor she likes option "C" for its beautification purposes.

Mr. James Flint, 217 East Sheldon, wanted to know if they were legally recognized crosswalks.

Mr. Vic Ouellette, 418 North Otsego, asked if there was anywhere that the options could be seen to compare.

Motion by Sharrard, supported by Wishart to go with Option "A" – Special Emphasis 12" White Crosswalk Recessing Pavement Markings that will be entirely paid for by MDOT.

Ayes: Unanimous. Motion carried.

Motion by Mankowski, supported by Duczkowski to approve the liquor license request by Triumph Opportunity II, LLC for the Fairfield Inn located at 826 Carpenter Street.

Ayes: Unanimous. Motion carried.

The Property Split Request from the Gaylord Herald Times for 2058 South Otsego Avenue was tabled until the next meeting. Council would like an explanation on why the split is requested.

Motion by Johnson, supported by Sharrard to sign the MDOT Performance Resolution.

Ayes: Unanimous. Motion carried.

Motion by Mankowski, supported by Duczkowski to approve the following expenditures in the amount of \$155,426.98.

|                         |                           |              |
|-------------------------|---------------------------|--------------|
| ADVANCE ELECTRIC INC.   | DDA/STREET LIGHTS/PARKS   | \$ 781.58    |
| AIRGAS                  | MOTOR POOL                | \$ 228.28    |
| ALPINE RESTORATION, INC | GARBAGE BINS              | \$ 245.00    |
| ALPINE WEB              | DOMAIN RENEWAL            | \$ 20.00     |
| AMERICAN WASTE INC.     | CITY HALL SANITATION      | \$ 81.00     |
| ARBOR DAY FOUNDATION    | ARBOR DAY MEMBERSHIP DUES | \$ 15.00     |
| ARROW UNIFORM RENTAL    | CITY HALL/PD SUPPLIES/DPW | \$ 537.74    |
| BUDAY SOUND ADVICE      | MICROPHONE REPAIRS        | \$ 493.00    |
| C2AE                    | SAW WAMP SAMP             | \$ 3,188.13  |
| C2AE                    | SAW WAMP SAMP             | \$ 12,851.71 |
| C2AE                    | SHOPPES ON MAIN           | \$ 1,331.17  |
| C2AE                    | DOWNTOWN PROJECT          | \$ 21,191.53 |
| C2AE                    | GENERAL ENGINEERING       | \$ 541.36    |
| C2AE                    | DICKERSON ROAD - 2017     | \$ 3,000.00  |
| C2AE                    | 2017 STREET PROJECT       | \$ 2,000.00  |

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| CABELA'S              | STAFF SHIRTS            | \$ | 104.28   |
| CHAR-EM               | CDL TEST - PEWINSKI     | \$ | 140.00   |
| CHARTER               | DPW                     | \$ | 115.98   |
| CHARTER               | CITY HALL               | \$ | 88.76    |
| CITY OF GAYLORD       | DPW                     | \$ | 53.24    |
| CITY OF GAYLORD       | CITY HALL               | \$ | 48.13    |
| CONSUMERS ENERGY      | DPW                     | \$ | 529.92   |
| CONSUMERS ENERGY      | WWTP                    | \$ | 9,084.87 |
| CONSUMERS ENERGY      | DOUMAS PARK             | \$ | 22.57    |
| CONSUMERS ENERGY      | DOUMAS PARK             | \$ | 53.84    |
| CONSUMERS ENERGY      | N OAK STREET LIGHTS     | \$ | 108.10   |
| CONSUMERS ENERGY      | HALE PARK               | \$ | 23.10    |
| CONSUMERS ENERGY      | WATER DEPT BLDG         | \$ | 28.85    |
| CONSUMERS ENERGY      | W MAIN STREET LIGHTS    | \$ | 391.53   |
| CONSUMERS ENERGY      | S CENTER STREET LIGHTS  | \$ | 389.52   |
| CONSUMERS ENERGY      | FREEL PARK              | \$ | 83.91    |
| CONSUMERS ENERGY      | N OTSEGO WATER WELL     | \$ | 1,602.90 |
| CONSUMERS ENERGY      | FAIRVIEW CEMETERY       | \$ | 25.11    |
| CONSUMERS ENERGY      | N OHIO WATER WELL       | \$ | 983.83   |
| CONSUMERS ENERGY      | FAIRVIEW CEMETERY       | \$ | 23.24    |
| CONSUMERS ENERGY      | N HAZEL WATER WELL      | \$ | 767.99   |
| CONSUMERS ENERGY      | FAIRVIEW WATER TOWER    | \$ | 38.35    |
| CONSUMERS ENERGY      | CITY HALL               | \$ | 8,102.41 |
| CONSUMERS ENERGY      | STREET LIGHTS           | \$ | 3,901.12 |
| CONSUMERS ENERGY      | TRAFFIC LIGHTS          | \$ | 1,338.39 |
| CONSUMERS ENERGY      | MILLBOCKER LIFT STATION | \$ | 185.07   |
| CONSUMERS ENERGY      | DICKERSON WATER WELL    | \$ | 1,055.73 |
| CONSUMERS ENERGY      | INDUSTRIAL PRK ENTRANCE | \$ | 43.37    |
| CONSUMERS ENERGY      | WISCONSIN WATER TOWER   | \$ | 32.84    |
| CROSSROADS            | WINTER TAX BILL MAILING | \$ | 1,013.81 |
| CUMMINS BRIDGEWAY     | WWTP                    | \$ | 90.70    |
| DE LAGE LANDEN        | CITY HALL COPIER        | \$ | 603.88   |
| DE LAGE LANDEN        | PD COPIER               | \$ | 180.59   |
| DORNBOS SIGN & SAFETY | SIGNS                   | \$ | 81.92    |
| DTE                   | PAVILION                | \$ | 94.25    |
| DTE                   | WWTP                    | \$ | 58.85    |
| DTE                   | WWTP                    | \$ | 43.85    |
| DTE                   | WATER DEPT BLDG         | \$ | 54.35    |
| DTE                   | WWTP                    | \$ | 154.47   |
| DTE                   | WWTP                    | \$ | 51.35    |
| DTE                   | WWTP                    | \$ | 40.64    |
| DTE                   | DPW                     | \$ | 377.81   |
| DTE                   | MCVANNEL LIFT           | \$ | 45.32    |

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| DTE                                  | N OHIO WATER WELL                  | \$ 79.41    |
| DTE                                  | CITY HALL                          | \$ 266.62   |
| DTE                                  | MEIJER LIFT                        | \$ 40.64    |
| DUNN'S OFFICE SUPPLY                 | OFFICE SUPPLIES/WWTP/DPW/DDA       | \$ 1,378.26 |
| ELHORN                               | WWTP                               | \$ 2,064.98 |
| EJ USA INC                           | WATER DEPT                         | \$ 335.44   |
| ELLSWORTH FARMERS EXCHANGE           | ASPEN PARK                         | \$ 32.40    |
| FEENY                                | PD VEHICLE                         | \$ 410.24   |
| FIRST NATIONAL BANKCARD              | PD/CITY MANAGER                    | \$ 25.87    |
| FIRST NATIONAL BANKCARD              | CLERK/MANAGER/OFFICE/PD            | \$ 733.50   |
| FOSTER SWIFT                         | TAX TRIBUNAL ATTORNEY FEES         | \$ 1,480.00 |
| FRONTIER                             | LIFT STATIONS PHONES               | \$ 410.95   |
| FRONTIER                             | OTSEGO LIFT TELEPHONE              | \$ 36.26    |
| FRONTIER                             | DPW/WWTP                           | \$ 71.06    |
| FRONTIER                             | PD/CITY HALL                       | \$ 436.34   |
| FRONTIER                             | DICKERSON RD LIFT TELEPHONE        | \$ 39.47    |
| GAYLORD MACHINE & FABRICATION<br>LLC | SKATE PARK                         | \$ 828.90   |
| GBS INC                              | 11/8/16 ELECTION                   | \$ 1,095.00 |
| GILL-ROY'S COMPLETE HARDWARE         | WWTP/DPW/DDA/PARKS/PD              | \$ 147.29   |
| GREAT LAKES ENERGY                   | M32 W LIFT                         | \$ 289.00   |
| GREAT LAKES ENERGY                   | OTSEGO LIFT                        | \$ 101.00   |
| GREAT LAKES ENERGY                   | M32 E HIDDEN VALLEY LIFT           | \$ 154.00   |
| GREAT LAKES ENERGY                   | ASPEN STREET LIGHTS                | \$ 10.58    |
| GREAT LAKES ENERGY                   | SECURITY LIGHTS                    | \$ 549.00   |
| GREAT LAKES ENERGY                   | COTTONTAIL LIFT                    | \$ 52.43    |
| GREAT LAKES ENERGY                   | COTTONTAIL SECURITY                | \$ 171.58   |
| GREAT LAKES ENERGY                   | M32 E WOODS LIFT                   | \$ 69.91    |
| GREAT LAKES ENERGY                   | MEIJER DR LIFT                     | \$ 142.55   |
| GREAT LAKES ENERGY                   | MEIJER SIGNAL                      | \$ 77.04    |
| GREAT LAKES PIPE & SUPPLY            | WATER DEPT                         | \$ 49.44    |
| HACH COMPANY                         | WWTP SUPPLIES                      | \$ 533.67   |
| PAT HARKINS                          | REIMBURSE 1/2 SEWER BILL 574 E 3RD | \$ 142.50   |
| HOTSY OF MID MICHIGAN INC            | MOTOR POOL                         | \$ 238.80   |
| I-2000 INC.                          | DPW/WWTP INTERNET                  | \$ 59.90    |
| INDUSTRIAL MARKETING                 | MOTOR POOL                         | \$ 501.70   |
| JACK DOHENY                          | VAC TRUCK REPAIRS                  | \$ 575.00   |
| JIM'S ALPINE AUTOMOTIVE              | MOTOR POOL/PD VEHICLES             | \$ 600.77   |
| JOHN DEERE                           | NEW LOADER                         | \$ 2,552.28 |
| JOHNSON OIL                          | FUEL & OIL                         | \$ 1,337.14 |
| JOHNSON OIL                          | PD FUEL & OIL                      | \$ 843.08   |
| JWC ENVIRONMENTAL, LLC               | WWTP SUPPLIES                      | \$ 937.43   |
| KIRKPATRICK DUBOIS & SLOUGH PLC      | CITY ATTORNEY FEES                 | \$ 3,158.00 |

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| LANAVILLE FOUNDATIONS                | REFUND BULK WATER PERMIT          | \$ 100.00    |
| LAWSON PRODUCTS, INC.                | MOTOR POOL                        | \$ 110.82    |
| LOWE'S                               | WATER/DDA/PARKING                 | \$ 180.76    |
| MATELSKI LUMBER                      | SIGN POSTS                        | \$ 672.00    |
| MI ASSOC OF MUNICIPAL CLERKS         | 2017 MEMBERSHIP                   | \$ 60.00     |
| MEEKHOF TIRE SALES AND SERVICE       | MOTOR POOL/PD VEHICLES            | \$ 336.00    |
| MEYER ACE HARDWARE                   | SHOVELS                           | \$ 131.94    |
| MICHIGAN PIPE AND VALVE              | WATER DEPT/LEAF TRUCK             | \$ 307.00    |
| MICHIGAN ASSN OF CHIEFS OF POLICE    | MCVANNEL MEMBERSHIP               | \$ 115.00    |
| MIDSTATE SECURITY                    | CITY HALL MAINTENANCE             | \$ 1,217.00  |
| MICHIGAN POLICE EQUIPMENT            | FIREARMS                          | \$ 190.00    |
| MISS DIG                             | MISS DIG ANNUAL FEE               | \$ 588.85    |
| MICHIGAN MUNICIPAL EXECUTIVES        | DUFF MEMBERSHIP                   | \$ 110.00    |
| NORTHERN ENERGY INC                  | MOTOR POOL/WWTP                   | \$ 155.83    |
| NORTHERN MICHIGAN REVIEW             | PUBLISHING                        | \$ 176.66    |
| NYE UNIFORM CO                       | PD UNIFORMS                       | \$ 468.15    |
| OTSEGO COUNTY                        | WORK CAMP BILLING                 | \$ 180.00    |
| PAK MAIL CENTER                      | STREET LIGHTS/WATER SAMPLES       | \$ 83.07     |
| PATRIOT STEEL & FABRICATION          | MOTOR POOL                        | \$ 816.00    |
| PATRIOT CHEMICAL SALES               | WWTP SUPPLIES                     | \$ 389.40    |
| PENCHURA LLC                         | SKATE PARK                        | \$ 4,164.00  |
| GEORGE PEWINSKI                      | CDL LICENSE FEE                   | \$ 18.00     |
| PITNEY BOWES                         | POSTAGE MACHINE                   | \$ 618.66    |
| POWERPLAN                            | MOTOR POOL                        | \$ 357.34    |
| PRINTING SYSTEMS, INC.               | WATER BILL STOCK                  | \$ 756.55    |
| EASYPERMIT POSTAGE                   | POSTAGE                           | \$ 1,360.26  |
| RANDY CURTIS                         | CITY HALL MAINTENANCE             | \$ 900.00    |
| RIETH - RILEY CONSTRUCTION           | SHOPPES ON MAIN - PAVING          | \$ 14,875.00 |
| RO DON CORP                          | HYDRANT MARKERS                   | \$ 334.75    |
| SHAWN THOMAS                         | TREE REMOVAL                      | \$ 1,000.00  |
| SIX K'S LAWN SERVICE                 | ELK CARE                          | \$ 240.00    |
| SLC METER SERVICE LLC                | NEW METERS                        | \$ 4,486.44  |
| SPARTAN SEWER AND SEPTIC             | ASPEN PARK                        | \$ 160.00    |
| SQUEAKY CLEAN                        | CITY HALL MAINTENANCE             | \$ 590.00    |
| STANDARD ELECTRIC COMPANY            | WWTP/DPW/CITY HALL/DDA            | \$ 495.01    |
| STATE OF MICHIGAN                    | CITY HALL ELEVATOR INSPECTION FEE | \$ 185.00    |
| SYNAGRO                              | SLUDGE HAULING                    | \$ 9,655.80  |
| TED FESTERLING LLC                   | MOTOR POOL                        | \$ 1,447.61  |
| TRUCK & TRAILER SPECIALTIES OF UCMAN | BLADES FOR PLOW TRUCKS            | \$ 2,321.08  |
| UNIQUE PAVING MATERIALS              | INTERNET                          | \$ 59.95     |
| USA BLUEBOOK                         | COLD PATCH                        | \$ 895.34    |
|                                      | WWTP SUPPLIES                     | \$ 101.54    |

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| VERIZON                  | HYDRANT MONITORING TABLETS | \$ | 120.03   |
| VERIZON                  | PD MODEMS                  | \$ | 205.52   |
| WADE-TRIM                | WATER CONSULTING           | \$ | 300.00   |
| WASH-N-GO MANAGEMENT INC | PD VEHICLES                | \$ | 53.00    |
| JIM WERNIG INC.          | MOTOR POOL                 | \$ | 17.05    |
| WILBER AUTOMOTIVE SUPPLY | PARKS/WWTP/DPW/MOTOR POOL  | \$ | 1,031.90 |
| WINDEMULLER              | WWTP                       | \$ | 210.00   |
| BILL ZAMENSKI            | PLUGGED MAIN SANITARY      | \$ | 255.00   |

Ayes: Unanimous. Motion carried.

City Manager Duff was instructed by Council to purchase gift cards for all employees in lieu of a ham or turkey for the Holidays.

Motion to adjourn.

Meeting adjourned at 8:19 p.m.

Kimberly Awrey, City Clerk

John Jenkins, Mayor