

November 14, 2016

Mayor Pro Tem Wishart opened the regular meeting of the Gaylord City Council with prayer at 7:00pm on Monday, November 14, 2016, in the City Council Chambers, located in the Gaylord City Hall, 305 East Main Street, Gaylord, Michigan. The Pledge of Allegiance followed the invocation.

Members Present: Mankowski, Wishart, Duczkowski, and Hartz.

Member Absent: Johnson, Sharrard, and Jenkins.

At the request of Therese Splan from Lockstock and Barrel Ranch she was removed as Item #2 on the agenda for tonight's meeting.

Motion by Mankowski, supported by Duczkowski, to dispense with the reading of the minutes from the previous meeting and accept them as presented.

Ayes: Unanimous. Motion carried.

Motion by Duczkowski, supported by Hartz to excuse Council Members Johnson and Sharrard and Mayor Jenkins from tonight's meeting.

Ayes: Unanimous. Motion carried.

Ms. Sue Nowak from Homespun Antiques and Crafts, 230 W Main Street, commented that the sidewalks looked great. She suggested that after construction is complete maybe the City could use the water truck to spray down the front of the business to remove the dust and dirt from construction.

Ms. Tammy LaBouef, 333 Felshaw Street, asked that the City enforce the sign ordinance in regards to political signs during future elections. She also asked if Ms. Noirot was an employee of the City of Gaylord or the DDA and if there has been any resolution with the debate over vendors at the Winter Farmer's Market.

Motion by Duczkowski, supported by Mankowski to table the request for a Nonuse Variance by Larry Edwards at 314 South Otsego Avenue until the next meeting. Council members also requested an aerial picture of the property with a sketch of the building to be submitted.

Ayes: Unanimous. Motion carried

Motion by Mankowski, supported by Hartz to allow the closing of Main Street for the Santa Parade on December 3, 2016.

Ayes: Unanimous. Motion carried.

Motion by Duczkowski, supported by Hartz to allow Gaylord Community Productions to utilize the Fairview Cemetery for a "Cemetery Stroll"; tentatively scheduled for October 7, 2017.

Mrs. Dona Wishart, 524 West Fourth Street, asked if Gaylord Community Productions planned on contacting the family members of those graves that they would be utilizing for their production.

Ayes: Unanimous. Motion carried.

Motion by Duczkowski, supported by Hartz to accept the recommendations of the Recreation Committee.

Ayes: Unanimous. Motion carried.

Motion by Duczkowski, supported by Mankowski to approve the recommendations of the Street Committee with the exception of the elimination of the decorative concrete crossings.

Ayes: Unanimous. Motion carried.

Motion by Duczkowski, supported by Hartz to sign the following Resolution in support of commitment and cooperation with the Michigan Main Street Program in Becoming an Associate Main Street Community.

**Whereas**, Downtown is vital to our community's identity and quality of life.

**Whereas**, any acts of support for downtown in the past including forming a Downtown Development Authority, Principal Shopping District, etc.

**Whereas**, it is the City's intent to reverse the historic trend which has led to the loss of population, jobs, and businesses in the downtown district and to work on the continued improvement, revitalization and development of the community by improving pedestrian access and enhancing the areas aesthetics; and

**Whereas**, The Michigan Main Street Center at the Michigan Economic Development Corporation, formed in 2003, provides consulting services to up to three communities that commit to the Main Street Four Point Approach (Design, Promotion, and Economic Restructuring) to strengthen commercial activity and improve buildings in a community's downtown; and

**Whereas**, The Main Street Approach to downtown revitalization has generated community wide interest and support; and

**Whereas**, The City of Gaylord will apply to become an Associate Main Street community and a local Main Street organization will be formed to stimulate economic development and historic preservation of the downtown, thereby lessening the burden of local government; and

Now, therefore be it resolved as Follows:

1. The community and its Local Main Street Program agree to these minimum participation standards set forth by the MMSC @ MEDC including submitting biannual reports to the MS program and participation at required training and services.
2. The community and its Local Main Street Program agrees to participate as an Associate Main Street member with the intention of applying to become a Select Main Street as soon as we are fiscally able.

Ayes: Unanimous. Motion carried.

Motion by Hartz, supported by Duczkowski to approve the Solicitation Permit for the Salvation Army for bell ringing from 11/14/16 thru 12/31/16 at Jay's, Wal-Mart, Family Fare, Hobby Lobby, Walgreens, Lowe's and Tractor Supply.

Ayes: Unanimous. Motion carried.

Motion by Mankowski, supported by Duczkowski to approve the following expenditures in the amount of \$518,250.58.

|                                |   |           |
|--------------------------------|---|-----------|
| ADVANCE ELECTRIC INC.          | STREETLIGHTS/WATER/PARKS/CITY HALL/DDA  | 1,534.58  |
| AMERICAN WASTE INC.            | 319 N WISCONSIN/DPW/CITY HALL           | 599.71    |
| ARROW UNIFORM RENTAL           | CITY HALL/PD MAINTENANCE/DPW            | 502.19    |
| ARROW UNIFORM RENTAL           | CITY HALL/PD MAINTENANCE                | 68.47     |
| KIM AWREY                      | MILEAGE - BS&A TRAINING                 | 184.68    |
| BEAR PACKAGING & SUPPLY INC.   | LAWN & LEAF BAGS                        | 2,529.00  |
| BRECHEISEN BROTHERS LLC        | RETENTION POND LOT PURCHASE             | 35,000.00 |
| BRONCO OIL COMPANY             | MOTOR POOL                              | 1,386.25  |
| BS&A                           | AWREY - FUND ACCOUNTING I & II TRAINING | 410.00    |
| BS&A                           | ANNUAL SOFTWARE SUPPORT                 | 5,902.00  |
| C2AE                           | GENERAL ENGINEERING                     | 1,136.67  |
| C2AE                           | DOWNTOWN PROJ ENGINEERING               | 35,756.58 |
| C2AE                           | PLANNING COMMISSION ENGINEERING         | 92.44     |
| C2AE                           | SHOPPES ON MAIN ENGINEERING             | 8,193.94  |
| C2AE                           | SAW WAMP SAMP ENGINEERING               | 8,299.85  |
| C2AE                           | SAW WAMP SAMP ENGINEERING               | 2,611.07  |
| C2AE                           | WALMART ACADEMY BLDG                    | 140.80    |
| CABELA'S INC.                  | OFFICE SHIRTS                           | 26.00     |
| CANTOOLA                       | WWTP SUPPLIES                           | 47.00     |
| CHARTER                        | CITY HALL/DPW                           | 184.74    |
| CENTURY LINK                   | WWTP/DWP/CITY HALL TELEPHONE            | 32.16     |
| CHOICE PUBLICATIONS INC        | PUBLISHING                              | 112.00    |
| CITY OF GAYLORD                | FAIRVIEW CEMETERY                       | 543.37    |
| CITY OF GAYLORD                | DPW                                     | 54.57     |
| CITY OF GAYLORD                | DOUMAS PARK                             | 35.90     |
| CITY OF GAYLORD                | CITY HALL                               | 53.39     |
| CITY OF GAYLORD                | FREEL PARK                              | 35.90     |
| CITY OF GAYLORD                | DDA RESTROOMS                           | 65.66     |
| COMMERCIAL CONTROL SYSTEMS INC | CITY HALL MAINTENANCE                   | 1963..13  |
| CONSUMERS ENERGY               | STREET LIGHTS                           | 109.85    |
| CONSUMERS ENERGY               | STREET LIGHTS                           | 283.68    |
| CONSUMERS ENERGY               | DICKERSON LIFT STATION                  | 64.55     |
| CONSUMERS ENERGY               | EDELWEISS IRRIGATION/LIGHTING           | 170.84    |
| CONSUMERS ENERGY               | COMMERCE LIFT STATION                   | 50.61     |
| CONSUMERS ENERGY               | ASPEN PARK                              | 220.99    |

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| CONSUMERS ENERGY | WWTP                          | 8,683.42 |
| CONSUMERS ENERGY | STREET LIGHTS                 | 305.66   |
| CONSUMERS ENERGY | DPW                           | 550.05   |
| CONSUMERS ENERGY | HALE PARK                     | 22.97    |
| CONSUMERS ENERGY | WATER DEPT BLDG               | 27.72    |
| CONSUMERS ENERGY | STREET LIGHTS                 | 97.31    |
| CONSUMERS ENERGY | DOUMAS PARK                   | 22.57    |
| CONSUMERS ENERGY | DOUMAS PARK                   | 41.12    |
| CONSUMERS ENERGY | STREET LIGHTS                 | 337.39   |
| CONSUMERS ENERGY | FREEL PARK                    | 40.31    |
| CONSUMERS ENERGY | N OTSEGO WATER WELL           | 1,888.27 |
| CONSUMERS ENERGY | FAIRVIEW CEMETERY             | 24.88    |
| CONSUMERS ENERGY | N OHIO WATER WELL             | 1,498.16 |
| CONSUMERS ENERGY | FAIRVIEW CEMETERY             | 28.80    |
| CONSUMERS ENERGY | N HAZEL WATER WELL            | 850.89   |
| CONSUMERS ENERGY | WATER TOWER                   | 36.78    |
| CONSUMERS ENERGY | STREET LIGHTS                 | 337.39   |
| CONSUMERS ENERGY | MILBOCKER LIFT STATION        | 135.65   |
| CONSUMERS ENERGY | DICKERSON WATER WELL          | 1,135.78 |
| CONSUMERS ENERGY | IDC PARK ENTRANCE             | 41.00    |
| CONSUMERS ENERGY | WATER TOWER                   | 26.85    |
| CONSUMERS ENERGY | STREET LIGHTS                 | 3,933.56 |
| CONSUMERS ENERGY | TRAFFIC LIGHTS                | 1,366.60 |
| CONSUMERS ENERGY | STREET LIGHTS                 | 57.85    |
| CONSUMERS ENERGY | ASPEN PARK                    | 271.70   |
| CONSUMERS ENERGY | DICKERSON ROAD LIFT STATION   | 65.47    |
| CONSUMERS ENERGY | EDELWEISS IRRIGATION/LIGHTING | 214.37   |
| CONSUMERS ENERGY | STREET LIGHTS                 | 146.80   |
| CONSUMERS ENERGY | STREET LIGHTS                 | 384.08   |
| RANDY CURTIS     | CITY HALL MAINTENANCE         | 1,125.00 |
| DE LAGE LANDEN   | CITY HALL COPIER              | 603.88   |
| DE LAGE LANDEN   | PD COPIER                     | 180.59   |
| DTE              | PAVILION                      | 85.15    |
| DTE              | WWTP                          | 40.64    |
| DTE              | WATER DEPT BLDG               | 47.34    |
| DTE              | WWTP                          | 40.64    |
| DTE              | WWTP                          | 40.64    |
| DTE              | DPW                           | 65.40    |
| DTE              | WWTP                          | 40.64    |
| DTE              | WWTP                          | 60.10    |
| DTE              | MCVANNEL LIFT STATION         | 43.79    |
| DTE              | N OHIO WATER WELL             | 53.71    |
| DTE              | CITY HALL                     | 175.99   |

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| DTE                             | MEIJER LIFT STATION               | 43.79      |
| DUBOIS-COOPER ASSOCIATES        | WWTP                              | 873.55     |
| DUNN'S OFFICE SUPPLY & MACHINE  | CITY HALL/PD/DDA/OFFICE SUPPLIES  | 987.61     |
| EARTHWORKS ENTERPRISES INC.     | SAND                              | 1,170.00   |
| ELHORN ENGINEERING CO           | WATER SUPPLIES                    | 115.09     |
| ELLSWORTH FARMERS EXCHANGE      | ELK PARK                          | 578.00     |
| ETNA SUPPLY COMPANY             | WATER SUPPLIES                    | 357.90     |
| FIRST NATIONAL BANKCARD         | CITY MANAGER/PD/CITY CLERK        | 301.27     |
| FIRST NATIONAL BANKCARD         | WATER/CEMETERY/OFFICE             | 164.51     |
| FOSTER SWIFT                    | ATTORNEY FEES - TAX TRIBUNALS     | 363.13     |
| FRONTIER                        | LIFT STATION TELEPHONE            | 407.14     |
| FRONTIER                        | LIFT STATION TELEPHONE            | 93.84      |
| FRONTIER                        | LIFT STATION TELEPHONE            | 36.17      |
| FRONTIER                        | WWTP/DPW TELEPHONE                | 72.17      |
| FRONTIER                        | CITY HALL TELEPHONE               | 445.87     |
| GAYLORD FEED & GRAIN INC        | ICE MELTER                        | 2,587.20   |
| GILL-ROY'S COMPLETE HARDWARE    | WWTP/PD/PARKS/DDA/CITY HALL/WATER | 153.15     |
| C.E. GLEESON CONSTRUCTORS, INC. | SHOPPES ON MAIN PAY ESTIMATE #3   | 149,779.54 |
| GREAT LAKES ENERGY              | M-32 W LIFT STATION               | 233.00     |
| GREAT LAKES ENERGY              | OTSEGO LIFT STATION               | 101.00     |
| GREAT LAKES ENERGY              | M-32 E LIFT STATION               | 159.00     |
| GREAT LAKES ENERGY              | ASPEN STREET LIGHTS               | 10.58      |
| GREAT LAKES ENERGY              | STREET LIGHTS                     | 549.00     |
| GREAT LAKES ENERGY              | COTTONTAIL LIFT STATION           | 51.92      |
| GREAT LAKES ENERGY              | COTTONTAIL LIGHT/IRRIGATION       | 159.66     |
| GREAT LAKES ENERGY              | M-32 E CABIN LIFT STATION         | 50.65      |
| GREAT LAKES ENERGY              | MEIJER LIFT STATION               | 114.53     |
| GREAT LAKES ENERGY              | M-32 SIGNAL LIGHT                 | 67.21      |
| GREAT LAKES PIPE & SUPPLY       | WWTP SUPPLIES                     | 7.31       |
| GREEN GUARD                     | DPW                               | 270.41     |
| HAGGARD'S INC.                  | CITY HALL MAINTENANCE             | 0.00       |
| I-2000 INC.                     | INTERNET DPW/WWTP                 | 59.90      |
| ICMA                            | JOE DUFF MEMBERSHIP               | 808.80     |
| INDUSTRIAL MARKETING            | MOTOR POOL                        | 142.22     |
| INTEGRATED CONTROLS INC.        | WELL #4 & #5                      | 3,818.99   |
| JACK DOHENY COMPANIES, INC.     | VAC TRUCK REPAIRS                 | 66,310.04  |
| JIM'S ALPINE AUTOMOTIVE         | MOTOR POOL                        | 211.22     |
| JOHN DEERE                      | NEW LOADER                        | 2,552.28   |
| JOHNSON OIL                     | FUEL & OIL                        | 3,374.30   |
| JOHNSON OIL                     | PD FUEL & OIL                     | 1,877.38   |
| KIRKPATRICK DUBOIS & SLOUGH PLC | CITY ATTORNEY FEES                | 2,480.00   |
| FLOYD KOSCIELNIAK               | ELK PARK                          | 999.50     |
| LAPPAN'S OF GAYLORD INC.        | MOTOR POOL                        | 37.77      |

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| LAWSON PRODUCTS, INC.           | MOTOR POOL                        | 592.30    |
| LIVE VIEW GPS INC               | POLICE VEHICLE MAINTENANCE        | 479.40    |
| LOWE'S                          | WWTP/PARKING SYSTEMS              | 81.56     |
| BRETT MCVANNEL                  | TRAVEL REIMBURSEMENT              | 32.10     |
| STATE OF MICHIGAN               | ANNUAL FEE-PUBLIC WATER SUPPLY    | 1,278.78  |
| STATE OF MICHIGAN               | WATER SAMPLES                     | 260.00    |
| MEEKHOF TIRE SALES AND SERVICE  | MOTOR POOL                        | 260.00    |
| MEYER ACE HARDWARE              | DPW                               | 131.80    |
| MICHIGAN PIPE AND VALVE         | WATER SUPPLIES                    | 230.00    |
| MICHIGAN MUNICIPAL LEAGUE       | CDL CONSORTIUM FEE                | 910.00    |
| MID STATE BOLT                  | MOTOR POOL                        | 16.20     |
| STATE OF MICHIGAN -MDOT         | MAST ARM CONTRACT PAYMENT         | 40,000.00 |
| STATE OF MICHIGAN               | SRMS ANNUAL USER FEE              | 1,600.00  |
| NORTHERN MICHIGAN REVIEW INC.   | PUBLISHING                        | 898.02    |
| NORTH POINTE PLUMBING &         | PLUMBING/MECHANICAL DOWNTOWN PROJ | 5,497.00  |
| NORTH STAR GARDENS              | PARKS                             | 35.97     |
| NSI SOLUTIONS                   | WWTP SUPPLIES                     | 273.00    |
| NYE UNIFORM CO                  | PD UNIFORMS                       | 328.51    |
| OTSEGO COUNTY                   | WORK CAMP BILLING                 | 1,080.00  |
| OTSEGO COUNTY                   | WORK CAMP BILLING                 | 680.00    |
| OTSEGO COUNTY                   | RETENTION POND LOT PURCHASE       | 5.00      |
| OTSEGO COUNTY                   | REGISTERING DEED                  | 30.00     |
| OTSEGO CO EQUALIZATION DEPT     | MAPPING                           | 2,000.00  |
| OTSEGO COUNTY FIRE BOARD        | 2ND HALF OF 2016 FIRE CONTRACT    | 31,391.25 |
| OTSEGO CO HISTORICAL SOCIETY    | ANNUAL CONTRIBUTION               | 500.00    |
| OTSEGO COUNTY REGISTER OF DEEDS | RETENTION POND LOT PURCHASE       | 331.00    |
| OTSEGO MEMORIAL HOSPITAL        | PHYSICAL - PIGG                   | 163.00    |
| OUDBIER INSTRUMENT CO           | WWTP                              | 780.00    |
| PAK MAIL CENTER                 | STREETLIGHTS                      | 55.26     |
| PEERLESS-MIDWEST INC.           | ANNUAL WELL/PUMP SERVICE          | 795.00    |
| PENCHURA LLC                    | SKATE PARK PARTS                  | 439.25    |
| GEORGE PEWINSKI                 | REIMBURSEMENT FOR CDL FEES        | 25.00     |
| PRODUCTIVITY PLUS ACCOUNT       | MOTOR POOL                        | 80.86     |
| PRODUCTIVITY PLUS ACCOUNT       | 2004/05 INTERNATIONAL REPAIRS     | 16,613.69 |
| PROPET DISTRIBUTORS INC.        | DOGIPOT LINERS                    | 172.90    |
| EASYPERMIT POSTAGE              | POSTAGE                           | 681.52    |
| REHMANN ROBSON                  | AUDIT                             | 8,500.00  |
| SANE                            | 2016 CONTRIBUTION                 | 5,000.00  |
| SCIENTIFIC                      | MOTOR POOL                        | 3,327.22  |
| SIX K'S LAWN SERVICE            | ELK CARE                          | 300.00    |
| SLC METER SERVICE LLC           | NEW METERS                        | 2,573.45  |
| SPARTAN SEWER AND SEPTIC        | ASPEN PARK                        | 160.00    |
| STATE TAX COMMISSION            | MCAO PROGRAM-FRANCKOWIAK          | 1,000.00  |

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| SQUEAKY CLEAN                 | CITY HALL MAINTENANCE               | 545.00   |
| SUMMIT SAFETY LLC             | RAIN SUITS - DPW/WWTP               | 671.25   |
| SUNRISE ELECTRIC              | PVC CONDUIT REPAIRS                 | 492.47   |
| SYNAGRO CENTRAL               | SLUG HAULING                        | 9,216.90 |
| THRIFTY PRINT OF GAYLORD      | BUSINESS CARDS HEWITT/PEWINSKI/PIGG | 150.00   |
| UCMAN                         | INTERNET                            | 59.95    |
| UNIQUE PAVING MATERIALS       | COLD PATCH                          | 906.91   |
| VERIZON WIRELESS              | HYDRANT MONITORING                  | 240.06   |
| WADE-TRIM                     | WATER CONSULTING                    | 750.00   |
| WASH-N-GO MANAGEMENT INC      | PD VEHICLES                         | 74.00    |
| WILBER AUTOMOTIVE SUPPLY INC. | MOTOR POOL                          | 962.05   |

Ayes: Unanimous. Motion Carried.

Motion to adjourn.

Meeting adjourned at 7:44 p.m.

Kimberly Awrey, City Clerk

William Wishart, Mayor Pro Tem