

January 9, 2017

Mayor John Jenkins opened the regular meeting of the Gaylord City Council with a prayer by Council Member Wishart at 7:00pm on Monday January 9, 2017, in the City Council Chambers, located in the Gaylord City Hall, 305 East Main Street, Gaylord, Michigan. The Pledge of Allegiance followed the invocation.

Members Present: Jenkins, Wishart, Johnson, Mankowski, Sharrard, Hartz and Duczkowski.

Members Absent: None.

Motion by Hartz, supported by Duczkowski, to dispense with the reading of the minutes of the previous meeting and to accept them as presented.

Ayes: Unanimous. Motion carried.

Motion by Mankowski, supported by Sharrard to dissolve the standing committees from 2016.

Ayes: Unanimous. Motion carried.

Motion by Mankowski, supported by Sharrard to appoint the following Standing Committees for 2017:

Future Planning Committee: Johnson, Mankowski and Jenkins
Industrial Park Committee: Johnson, Mankowski and Wishart
Streets Committee: Hartz, Sharrard, Johnson, DPW Superintendent, and City Manager
Personnel Committee: Sharrard, Jenkins, Duczkowski and City Manager
Parks Committee: Hartz, Mankowski, Duczkowski and DPW Superintendent
Tree Committee: City Manager, DPW Superintendent, Sharrard and Holly Franckowiak
Intermunicipal Committee: Johnson, Jenkins, Zoning Administrator and City Manager

Ayes: Unanimous. Motion carried.

Motion by Mankowski, supported by Wishart to appoint Duczkowski as Mayor Pro Tem for 2017 and 2018.

Ayes: Unanimous. Motion carried.

Motion by Duczkowski, supported by Hartz to appoint the following liaisons for 2017:

County Board of Commissioners: Wishart
SANE: Chief McVannel
911 Committee: Chief McVannel

Ayes: Unanimous. Motion carried.

Motion by Sharrard, supported by Johnson to make the following appointments:

Board of Review: Reappoint Bill Whyte for a three year term (2017-2019).

Planning Commission: Reappoint Terra Deming for a three year term (2017-2019).

Salary Compensation Commission: Reappoint Jon Deming for a five year term (2017-2021).

Ayes: Unanimous. Motion carried.

Motion by Duczkowski, supported by Wishart to appoint Joshua Meyerson the City Health Officer for 2017 with Scott Johnston as the contact person.

Ayes: Unanimous. Motion carried.

Motion by Duczkowski, supported by Hartz to approve the liquor license request for the Alpenfrost beer tent on 2/3/17.

Ayes: Unanimous. Motion carried.

Motion by Wishart, supported by Hartz to allow the requested street closures for the Alpenfrost with the exception of closing one lane of First Street from S. Otsego to Court. The Boy Scouts will utilize the city lots on the corner of First and Center instead. Approval of the closure of S. Court from First Street to the church parking lot is contingent on the approval of home owner Ester Nelson at 208 S. Court Avenue.

Ayes: Unanimous. Motion carried.

Motion by Mankowski, supported by Johnson to sign the Resolution Approving the Annexation of Property to the City of Gaylord

NOW, THEREFORE, IT IS RESOLVED:

That the Gaylord City Council consents to and approves the annexation of the following described real property to the City of Gaylord, Michigan:

Part of the Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 34, Town 31 North, Range 3 West, described as:

Beginning at a point on the West line of Section 34, Town 31 North, Range 3 West, said point being North $00^{\circ}13'15''$ East 731.70 feet from the West $\frac{1}{4}$ corner of said Section 34; thence North $00^{\circ}13'15''$ East 68.50 feet along the West line of Section 34; thence South $89^{\circ}46'15''$ East

218.00 feet; thence South 00°13'15" West 68.50 feet; thence North 89°46'15" West 28.00 feet to the Point of Beginning.

Tax Parcel Identification No: 101-034-300-075-00.

Pursuant to MCL 117.9(8) and City of Gaylord and Township of Livingston Contract for transfer of Property Pursuant to P.A. 1984 No. 425 dated July 9, 1990.

Ayes: Unanimous. Motion carried.

NOW, THEREFORE, IT IS RESOLVED:

That the Gaylord City Council consents to and approves the annexation of the following described real property to the City of Gaylord, Michigan:

A parcel of land on part of the Northeast ¼ of Section 33, Town 31 North, Range 3 West, according to the Certificate of Survey recorded in Liber 732, Page 8, Otsego County Records, described as commencing at the Northeast corner of said Section 33; thence North 89°24'58" West 297.29 feet along the North line of said Section 33 to the Point of Beginning; thence South 00°15'36" West 258.70 feet; thence North 89°24'58" West 102.71 feet; thence North 00°15'36" East 258.70 feet; thence South 89°24'58" East 102.71 feet to the Point of Beginning, City of Gaylord, Otsego County, Michigan.

Tax Parcel Identification No: 101-104-000-625-04.

Parcel B: A parcel of land on part of the Northeast 1/4 of Section 33, Town 31 North, Range 3 West, described as: Beginning at the Northeast corner of said Section 33; thence South 02°02'56" West, 142.04 feet; thence North 89°24'58" West, 292.85 feet; thence North 00°15'36" East, 142.00 feet; thence South 89°24'58" East, 297.29 feet to the Point of Beginning.

Parcel C: A parcel of land on part of the Northeast 1/4 of Section 33, Town 31 North, Range 3 West, described as: Commencing at the Northeast corner of said Section 33; thence South 02 degrees 02 minutes 56 seconds west, 142.04 feet to the Point of Beginning; thence continuing South 02 degrees 02 minutes 56 seconds west, 116.74 feet; thence North 89 degrees 24 minutes 58 seconds west, 289.21 feet; thence North 00 degrees 15 minutes 36 seconds east, 116.70 feet; thence South 89 degrees 24 minutes 58 seconds east 292.85 feet to the Point of Beginning.

Tax Parcel Identification No: 101-104-000-625-05 and 101-104-000-625-06.

A parcel of land on part of the Northeast 1/4 of the Northeast 1/4 of Section 33, Town 31 North, Range 3 West, according to the Certificate of Survey recorded in Liber 472, Page 22, Otsego County Records, described as commencing at the Northeast corner of said Section 33; thence South 00°43'17" West, 484.45 feet along the East line of said Section 33 to the Point of Beginning; thence continuing South 00°43'17" West, 174.00 feet along said East section line; thence North 88°59'56" West, 309.81 feet; thence North 04°29'13" East, 174.32 feet; thence South 88°59'56" East,

298.36 feet to the Point of Beginning; AND

A parcel of land on part of the Northeast 1/4 of the Northeast 1/4 of Section 33, Town 31 North, Range 3 West, described as the South 174 feet of the East 620 feet of the North 1/2 of the Northeast 1/4 of the Northeast 1/4 of Section 33, Town 31 North, Range 3 West, EXCEPT commencing at the Northeast corner of said Section 33; thence South 00°43'17" West, 484.45 feet along the East line of said Section 33 to the Point of Beginning; thence continuing South 00°43'17" West, 174.00 feet along said East section line; thence North 88°58'56" West, 309.81 feet; thence North 04°29'13" East, 174.32 feet; thence South 88°59'56" East, 298.36 feet to the Point of Beginning; AND

A parcel of land on part of the Northeast 1/4 of the Northeast 1/4 of Section 33, Town 31 North, Range 3 West, described as commencing at the Northeast corner of Section 33, Town 31 North, Range 3 West, thence South along the East section line a distance of 258.84 feet to the Point of Beginning at this description; thence continuing South along said section line, 225.70 feet; thence West 400.00 feet; thence North 225.70 feet parallel to the East section line; thence East 400.00 feet to the Point of Beginning.

Tax Parcel Identification No: 101-104-000-630-02; 101-104-000-630-01 and 101-104-000-635-00.

Commencing at a point 428 feet South of where the East line of Old U.S. 27 intersects the South line of the County Road in the Northwest 1/4 of the Northwest 1/4 of Section 34, Town 31 North, Range 3 West, thence East 165 feet parallel to the South line of said County Road, thence South 100 feet, thence West 165 feet, thence North along the East line of said Old U.S. 27 to the point of beginning.

Tax Parcel Identification No: 101-104-000-620-00.

PARCEL A

Commencing at a point on the East right of way line of Highway U.S. 27, which point is 163 feet Southerly of the intersection of the said East right of way line of Highway U.S. 27 and the South right of way line of the County Highway in the Northwest corner of Section 34, Town 31 North, Range 3 West, thence Easterly parallel with the South line of said County Highway 165 feet, thence Southerly parallel with the East line of Highway U.S. 27, 115 feet, thence Westerly parallel with the South line of said County Highway, 165 feet more or less to the East line of Highway U.S. 27, thence Northerly along said East line of Highway U.S. 27, 115 feet more or less to the point of beginning. SUBJECT TO the rights of the public and of any governmental unit in any part thereof taken, used or deeded for street, road or highway purposes.

PARCEL B

Starting at a point 278 feet South of where the East line of U.S. Highway 27 intersects the South line of the County Road in the Northwest corner of the North 1/2 of the Northwest 1/4 of Section 34, Town 31 North, Range 3 West; thence Easterly parallel to the South line of said County Road a distance of 10 rods; thence Southerly parallel with the East line of said U.S. Highway 27 a distance of 250 feet; thence Westerly parallel with the South line of said County Road 10 rods to the East line of said U.S. Highway 27; thence Northerly 250 feet along the East line of said Highway to the place of beginning, EXCEPT, Commencing at a point 428 feet South of where the East line of Old U.S. 27 intersects the South line of the County Road in the Northwest corner of the North ^{1/2} of the Northwest 1/4 of Section 34, Town 31 North, Range 3 West; thence East 165 feet parallel to the south line of said County Road; thence South 100 feet; thence

West 165 feet; thence Northerly along the East line of said U.S. 27 to the point of beginning. SUBJECT TO the rights of the public and of any governmental unit in any part thereof taken, used or deeded for street, road or highway purposes.

Tax Parcel Identification No: 101-104-000-615-00.

Commencing at the Northeast corner of Section 33, Town 31 North, Range 3 West, thence west along the North Section line 400 feet to the Point of Beginning; thence West 220 feet; thence South parallel to the East Section line 484.40 feet; thence East 220 feet parallel with the North Section line; thence north to the Point of Beginning. EXCEPT a parcel of land on part of the Northeast 1/4 of Section 33, Town 31 North, Range 3 West, described as commencing at the Northeast corner of said Section 33; thence North 89 degrees 24'58" West 400.00 feet along the North line of said Section 33 to the Point of Beginning; thence South 00 degrees 15'36" West 200.00 feet; thence North 89 degrees 24'05" West 100.00 feet; thence North 00 degrees 15'36" East 200.00 feet; thence South 89 degrees 24'58" East 100.00 feet to the Point of Beginning.

Tax Parcel Identification No: 101-104-000-625-02.

A parcel of land on part of the NE ¼ of Section 33, T31N, R3W, described as commencing at the NE corner of said Section 33; thence North 89 degrees 24'58" West, 400.00 feet along the North line of said Section 33 to the Point of Beginning; thence South 00 degrees 15'36" West, 200.00 feet; thence North 89 degrees 24'05" West, 100.00 feet; thence North 00 degrees 15'36" East, 200.00 feet; thence South 89 degrees 24'58" East, 100.00 feet to the Point of Beginning.

Tax Parcel Identification No: 101-104-000-625-02 and 101-104-000-625-03

The North 1/2 of the Northwest ¼ of the Northeast ¼ of Section Thirty-three (33), T. 31 N., R. 3 W., lying East of the Railroad right-of-way; ALSO, the North ½ of the Northeast ¼ of the Northeast ¼ of Section Thirty-three (33), T. 31 N., R. 3 W. EXCEPT the East 620 feet thereof.

Tax Parcel Identification No: 080-033-100-005-01.

Pursuant to MCL 117.9(8) and City of Gaylord and Township of Livingston Contract For Transfer Of Property Pursuant to P.A. 1984 No. 425 dated July 9, 1990.

Ayes: Unanimous. Motion carried.

Motion by Mankowski, supported by Sharrard to approve the following expenditures in the amount of \$128,168.78

87-A DISTRICT COURT	MSP LEIN LINE FEE	411.25
ADVANCE ELECTRIC INC.	CITY HALL	21.84
AIRGAS	MOTOR POOL	37.86
ALPINE WEB	QUARTERLY WEBSITE HOSTING	105.00
AMERICAN WASTE INC.	CITY HALL SANITATION	81.00
ARROW UNIFORM RENTAL	DPW/CITY HALL/PD	423.69

BROADMOOR PRODUCTS INC.	WWTP SUPPLIES	2,045.05
C2AE	WATER RELIABILTIY STUDY	4,261.52
C2AE	DICKERSON ROAD ENGINEERING	1,000.00
C2AE	2017 STREETS ENGINEERING	500.00
C2AE	ENGINEERING DOWNTOWN PROJ	21,135.96
C2AE	GAYLORD SAW WAMP SAMP	14,395.52
C2AE	GAYLORD SAW WAMP SAMP	1,540.65
CANTOOLA	WWTP	71.00
CENTURY LINK	TELEPHONES	11.76
CHARTER	DPW	115.98
CHARTER	CITY HALL	88.76
CITY OF GAYLORD	DPW	52.97
CITY OF GAYLORD	CITY HALL	49.43
COMPASS MINERALS AMERICA	SALT	25,515.49
CONSUMERS ENERGY	COMMERCE LIFT STATION	94.34
CONSUMERS ENERGY	ASPEN PARK	341.88
CONSUMERS ENERGY	DICKERSON LIFT STATION	81.61
CONSUMERS ENERGY	EDELWEISS IRRIGATION/LIGHTING	255.45
CONSUMERS ENERGY	STREET LIGHTS	172.25
CONSUMERS ENERGY	STREET LIGHTS	451.17
CONSUMERS ENERGY	WWTP	8,958.53
CONSUMERS ENERGY	STREET LIGHTS	713.01
CONSUMERS ENERGY	DPW	651.62
CONSUMERS ENERGY	HALE PARK	47.15
CONSUMERS ENERGY	WATER DEPT BLDG	30.24
CONSUMERS ENERGY	STREET LIGHTS	476.48
CONSUMERS ENERGY	DOUMAS PARK	22.57
CONSUMERS ENERGY	DOUMAS PARK	78.74
CONSUMERS ENERGY	CITY HALL	2,980.87
CONSUMERS ENERGY	STREET LIGHTS	131.53
CONSUMERS ENERGY	FREEL PARK	103.97
CONSUMERS ENERGY	N OTSEGO WATER WELL	1,323.33
CONSUMERS ENERGY	FAIRVIEW CEMETERY	24.79
CONSUMERS ENERGY	N OHIO WATER WELL	1,009.96
CONSUMERS ENERGY	FAIRVIEW CEMETERY	23.36
CONSUMERS ENERGY	N HAZEL WATER WELL	773.57
CONSUMERS ENERGY	WATER TOWER	38.31
CONSUMERS ENERGY	MILLBOCKER LIFT STATION	344.22
CONSUMERS ENERGY	DICKERSON WATER WELL	1,429.45
CONSUMERS ENERGY	INDUSTRIAL PARK ENTRANCE	44.47
CONSUMERS ENERGY	TRAFFIC LIGHTS	1,280.37
CONSUMERS ENERGY	STREET LIGHTS	3,815.50
CONSUMERS ENERGY	WISCONSIN WATER TOWER	40.56

CRUSIERS	PD VEHICLES	252.49
CUMMINS BRIDGEWAY LLC	WATER DEPT/wwtp	3,668.81
DE LAGE LANDEN	PD COPIER	180.59
DE LAGE LANDEN	CITY HALL COPIER	603.88
DIXON ENGINEERING INC	GESSLER WATER TOWER	1,850.00
DORNBOS SIGN & SAFETY INC.	STREET SIGN	57.21
DTE	WWTP	168.49
DTE	WWTP	89.77
DTE	WWTP	46.38
DTE	WWTP	334.80
DTE	WWTP	92.86
DTE	PAVILLION	41.76
DTE	WATER DEPT BLDG	75.27
DTE	DPW	1,151.11
DTE	MEIJER LIFT	45.65
DTE	CITY HALL	916.81
DTE	N OHIO WATER WELL	184.40
DTE	MCVANNEL LIFT	46.05
DUNN'S	PD/CITY HALL SUPPLIES	589.17
ELLSWORTH FARMERS EXCHANGE	ELK PARK	208.00
ETNA SUPPLY COMPANY	WATER DEPT	93.72
FIRST NATIONAL BANKCARD	ASSESSOR TRANING	103.34
FIRST NATIONAL BANKCARD	OFFICE SUPPLIES/EMP GIFT CARDS	1,882.79
FISHER SCIENTIFIC	WWTP	416.03
HOLLY FRANCKOWIAK	MCAO TRAINING	194.40
FRONTIER	LIFT STATION TELPHONES	412.22
FRONTIER	LIFT STATION TELPHONES	36.35
FRONTIER	CITY HALL/PD	404.70
FRONTIER	WWTP/DPW	73.60
GAYLORD FORD	MOTOR POOL	34.64
GORDON FOOD SERVICE INC	OFFICE SUPPLIES	23.24
GILL-ROY'S COMPLETE HARDWARE	WWTP/WATER/DPW	492.26
GREAT LAKES ENERGY	M-32 W LIFT	211.00
GREAT LAKES ENERGY	OTSEGO S LIFT	85.00
GREAT LAKES ENERGY	M-32 E LIFT	101.00
GREAT LAKES ENERGY	STREET LIGHTS	8.40
GREAT LAKES ENERGY	STREET LIGHTS	432.00
GREAT LAKES ENERGY	COTTONTAIL LIFT	39.11
GREAT LAKES ENERGY	COTTONTAIL LIGHT/IRRIGATION	119.06
GREAT LAKES ENERGY	696 M-32 E LIFT	116.33
GREAT LAKES ENERGY	MEIJER LIFT	123.29
GREAT LAKES ENERGY	M32 SIGNAL LIGHT	60.84
GREEN GUARD	DPW	21.15

HOME DEPOT CREDIT SERVICES	DPW SUPPLIES	75.88
JIM'S ALPINE AUTOMOTIVE	PARKS/MOTOR POOL	191.64
JOHN DEERE	NEW LOADER	2,552.28
KIRKPATRICK DUBOIS & SLOUGH	ATTORNEY FEES	1,280.00
LOWE'S	DPW	23.74
MAMC	CLERKS INSTITUTE - AWREY	600.00
BRETT MCVANNEL	PD PUBLIC RELATIONS	183.46
STATE OF MICHIGAN	MIDEAL YEARLY SERVICE	180.00
MID-STATES BOLT & SCREW CO.	MOTOR POOL	9.95
NORTHERN MICHIGAN REVIEW	PUBLISHING	166.51
NYE	PD UNIFORMS	209.74
ODS THE DOOR SPECIALISTS	PD GARAGE DOOR	637.00
OCEA	TABLE - 2017 ANNUAL CELEBRATION	150.00
OTSEGO COUNTY EQUALIZATION	MAPPING	1,291.65
OTSEGO COUNTY TREASURER	4 QTR 2016 CHARGEBACKS	529.35
PAK MAIL CENTER	PD/STREELIGHTS	169.87
POWERPLAN	MOTOR POOL	11.20
PRODUCTIVITY PLUS ACCOUNT	MOTOR POOL	1,002.44
PUMMILL PROMARK	PERSONAL PROPERTY TAX KITS	468.79
RANDY CURTIS	CITY HALL MAINTENANCE	900.00
SCIENTIFIC	MOTOR POOL	246.49
SIX K'S LAWN SERVICE	ELK CARE	240.00
SPARTAN SEWER AND SEPTIC	ASPEN PARK	160.00
STANDARD ELECTRIC COMPANY	WWTP SUPPLIES	1,237.85
TRUCK & TRAILER SPECIALTIES OF	MOTOR POOL #2371/#2375	754.74
UCMAN	INTERNET	59.95
WASH-N-GO MANAGEMENT INC	PD VEHICLES	50.00
JIM WERNIG INC.	MOTOR POOL	251.07
JIM WERNIG INC.	MOTOR POOL	235.03
WILBER AUTOMOTIVE SUPPLY	MOTOR POOL/WWTP	608.15

Ayes: Unanimous. Motion carried.

Motion to adjourn.

Meeting adjourned at 8:34 p.m.

Kimberly Awrey, City Clerk

John Jenkins, Mayor