

February 12, 2018

Mayor Pro Tem Hartz opened the regular meeting of the Gaylord City Council with prayer by Council Member Wishart at 7:00pm on Monday, February 12, 2018, in the City Council Chambers, located in the Gaylord City Hall, 305 East Main Street, Gaylord, Michigan. The Pledge of Allegiance followed the invocation.

Members Present: Johnson, Wishart, Hartz, Ouellette, and Witt.

Members Absent: Jenkins and Sharrard.

Motion by Wishart, supported by Ouellette, to dispense with the reading of the minutes of the previous meeting and to accept them as presented.

Ayes: Unanimous. Motion carried.

Motion by Wishart, supported by Johnson to excuse Councilmember Sharrard and Mayor Jenkins from tonight's meeting.

Ayes: Unanimous. Motion carried.

Public Comments:

Ms. Dona Wishart, 524 West Fourth Street, handed out a press release for the Otsego County Commission on Aging's grant for an Innovative Technology and Aging Program.

Dr. Steven Wisniewski, 316 Berkshire Lane, gave the council a medical perspective against opting in to the Medical Marijuana Facilities Licensing Act. The usage has no real medical benefits. It leads to lower IQ's, impaired driving and leads to over utilization of our Emergency Rooms and EMS personnel. He asked the council to use common sense when making their decision.

Ms. Linda Rypkowski, Substance Abuse Counselor for Catholic Human Services, provided the council with lots of facts against marijuana usage, especially involving our youth. She would be happy to give a financial presentation if the council would like her to.

Mr. Rob Pallarito, Otsego County Commissioner from District V, reminded the Council that the Otsego County Board of Commissioners recommended that all Cities, Townships and Villages within Otsego County should opt out of the Medical Marijuana Facilities Licensing Act.

Motion by Ouellette, supported by Wishart to allow the parking lot usage and road closure for the 5K Color run on April 14th, 2017.

Ayes: Unanimous. Motion carried.

Motion by Ouellette, supported by Wishart to sign the Resolution of Local Agency Approval for The Crafty Mitten, to be located at 416 West Main Street.

Ayes: Ouellette, Hartz, Johnson and Wishart. Nays: Witt. Motion Carried.

Motion by Johnson, supported by Witt to approve the road closure for the Saint Patrick's Day Parade on March 17, 2018.

Ayes: Unanimous. Motion carried.

Motion by Wishart, supported by Ouellette to allow the purchase of two years MERS Service Credits by Chief of Police Brett McVannel.

Ayes: Ouellette, Hartz, and Wishart. Nays: Johnson and Witt. Motion carried.

Resolution for Poverty Exemption:

WHEREAS, the adoption of guidelines for poverty exemptions is required of the City Council; and

WHEREAS, the principal residence of persons, who the Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the City of Gaylord, Otsego County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current and immediately preceding years;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) File a claim with the Assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year.
- 3) File a claim reporting that the combined assets of all persons do not exceed the current guidelines. Assets include but are not limited to real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- 4) Produce a valid driver's license or other form of identification if requested.
- 5) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 6) Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.
- 7) The application for an exemption shall be filed after January 1, but one day prior to the last day of the Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

The following are the federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence.

Federal Poverty Guidelines for 2018 Assessments

<u>Number of Persons Residing In the Principal Residence</u>	<u>Poverty Guidelines Annual allowable Income</u>
1 person	\$ 12,140
2 persons	\$ 16,460
3 persons	\$ 20,780
4 persons	\$ 25,100
5 persons	\$ 29,420
6 persons	\$ 33,740
7 persons	\$ 38,060
8 persons	\$ 42,380
Each additional person, add \$ 4,320	

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the Assessor and Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these reasons are communicated in writing to the claimant.

The foregoing resolution was offered by City Councilmember Wishart and supported by City Councilmember Johnson.

Ayes: Unanimous. Motion carried.

Motion by Johnson, supported by Ouellette to set a Public Hearing for the 2018-2024 Capital Improvement Plan for the next Council meeting on February 26, 2018 at 7pm.

Ayes: Unanimous. Motion carried.

Motion by Wishart, supported by Ouellette to approve the Resolution for the Old 27 South Annexation.

Ayes: Unanimous. Motion carried.

Motion by Johnson, supported by Witt to approve the Farmer's Market License for use of the pavilion for 2018.

Ayes: Unanimous. Motion carried.

Motion by Johnson, supported by Ouellette to take the Parks and Recreation Committee's recommendation and submit the Elkview Park Grant Application to the MDNR Trust Fund.

Ayes: Unanimous. Motion carried.

Motion by Johnson, supported by Wishart to offer counter terms to Bagley Township for Interlocal agreement leading to a direct annexation of property owned by Joe Scott and located on Dickerson Road.

Ayes: Unanimous. Motion carried.

Motion by Johnson, supported by Witt to approve the Fire Budget for 2018/19.

Ayes: Unanimous. Motion carried.

Motion by Wishart, supported by Ouellette to approve the new copier lease for City Hall from Dunn's Business Solutions.

Ayes: Unanimous. Motion carried.

Motion by Ouellette, supported by Wishart to approve the following expenditures in the amount of \$135,110.30.

ADAMS CARPET CLEANING INC.	CLEANING/OFFICE CHAIRS	\$ 165.00
ADVANCE ELECTRIC INC.	STREETLIGHTS	\$ 403.10
ALPINE TITLE & ESCROW	WISCONSIN UTILITY EASEMENT SEARCH	\$ 150.00
ALPINE WEB	DOMAIN RENEWAL	\$ 20.00
AMERICAN WASTE INC.	CITY HALL SANITATION/DPW	\$ 615.21
AXON ENTERPRISES, INC.	TASER CARTRIDGES	\$ 144.00
BILL MARSH GAYLORD	MOTOR POOL/PD VEHICLES	\$ 10,769.44
C2AE	DOWNTOWN PROJ	\$ 134.54
C2AE	OLD 27 ANNEX/WATER SYSTEM AMP	\$ 2,632.47
C2AE	PUMP STATION/GENERAL	\$ 1,522.30
CANTOOLA	WWTP/DPW	\$ 103.50
CAPITAL TIRE INC - MICHIGAN	PD VEHICLES	\$ 143.98
CARSON - DIMOND & WRIGHT INC.	PUMP REPAIR WWTP	\$ 9,734.18
CENTURY LINK	TELEPHONE	\$ 18.89
CHARTER	CITY HALL	\$ 103.03
CHARTER	DPW	\$ 122.84
CITY OF GAYLORD	DPW	\$ 71.49
CITY OF GAYLORD	CITY HALL	\$ 50.53
COMMERCIAL CONTROL SYSTEMS	PREVENTATIVE MAINTENANCE CITY HALL	\$ 1,630.00
CONSUMERS ENERGY	WISCONSIN WATER TOWER - JAN	\$ 42.57
CONSUMERS ENERGY	ASPEN PARK	\$ 294.23
CONSUMERS ENERGY	EDELWEISS IRRIGATION/LIGHTING	\$ 275.95
CONSUMERS ENERGY	DICKERSON LIFT STATION	\$ 235.01
CONSUMERS ENERGY	STREETLIGHTS	\$ 234.68
CONSUMERS ENERGY	HALE PARK	\$ 52.63
CONSUMERS ENERGY	WATER DEPT BLDG	\$ 28.44
CONSUMERS ENERGY	WWTP	\$ 12,108.97
CONSUMERS ENERGY	STREETLIGHTS	\$ 841.55
CONSUMERS ENERGY	STREETLIGHTS	\$ 540.98
CONSUMERS ENERGY	CITY HALL	\$ 2,381.41
CONSUMERS ENERGY	DOUMAS PARK	\$ 202.72
CONSUMERS ENERGY	STREETLIGHTS	\$ 153.25
CONSUMERS ENERGY	DOUMAS PARK	\$ 23.41
CONSUMERS ENERGY	FREEL PARK	\$ 193.79
CONSUMERS ENERGY	FAIRVIEW WATER TOWER	\$ 45.63
CONSUMERS ENERGY	HAZEL WATER WELL	\$ 1,165.32
CONSUMERS ENERGY	FAIRVIEW CEMETERY	\$ 24.54
CONSUMERS ENERGY	FAIRVIEW CEMETERY	\$ 23.41
CONSUMERS ENERGY	N OTSEGO WATER WELL	\$ 1,710.82
CONSUMERS ENERGY	STREETLIGHTS	\$ 463.52
CONSUMERS ENERGY	DPW	\$ 505.26
CONSUMERS ENERGY	N OHIO WATER WELL	\$ 1,202.92

CONSUMERS ENERGY	COMMERCE LIFT STATION	\$ 332.99
CONSUMERS ENERGY	MILBOCKER LIFT STATION	\$ 379.12
CONSUMERS ENERGY	DICKERSON RD WATER WELL	\$ 1,412.66
CONSUMERS ENERGY	INDUSTRIAL PRK ENTRANCE	\$ 42.35
CONSUMERS ENERGY	WISCONSIN WATER TOWER - FEB	\$ 41.10
CONSUMERS ENERGY	TRAFFIC LIGHTS	\$ 1,469.87
CONSUMERS ENERGY	STREETLIGHTS	\$ 3,475.17
DE LAGE LANDEN	CITY HALL COPIER - TAX	\$ 92.17
DE LAGE LANDEN	CITY HALL COPIER	\$ 603.88
DE LAGE LANDEN	PD COPIER - TAX	\$ 52.29
DE LAGE LANDEN	PD COPIER	\$ 180.59
DTE	CITY HALL - JAN	\$ 826.92
DTE	MEIJER LIFT STATION - JAN	\$ 34.83
DTE	WWTP	\$ 29.96
DTE	WWTP	\$ 105.82
DTE	WWTP	\$ 163.61
DTE	WWTP	\$ 473.98
DTE	WWTP	\$ 261.73
DTE	WWTP	\$ 159.74
DTE	PAVILION	\$ 32.27
DTE	DPW	\$ 1,667.18
DTE	N OHIO WATER WELL	\$ 177.87
DTE	MEIJER LIFT STATION - FEB	\$ 32.27
DTE	CITY HALL - FEB	\$ 982.61
DTE	MCVANNEL LIFT STATION	\$ 5.38
DUNN'S BUSINESS SOLUTIONS	CITY HALL/PD/DPW/WWTP	\$ 1,435.70
ELHORN ENGINEERING CO	WATER SUPPLIES	\$ 676.59
ELLSWORTH FARMERS EXCHANGE	ELK PARK	\$ 1,023.50
FIRST NATIONAL BANKCARD	PD	\$ 6.98
FIRST NATIONAL BANKCARD	CITY MANAGER/WATER DEPT/OFFICE	\$ 442.53
FOSTER SWIFT	TAX TRIBUNAL ATTORNEY	\$ 1,020.00
FRONTIER	DICKERSON RD LIFT TELEPHONE	\$ 48.89
FRONTIER	VARIOUS LIFT STATION TELEPHONES	\$ 422.17
FRONTIER	LIFT STATION TELEPHONE	\$ 36.56
FRONTIER	DPW	\$ 76.31
FRONTIER	CITY HALL	\$ 413.73
GAYLORD COMMUNITY SCHOOL	2018 SENIOR SEND OFF	\$ 100.00
GBS INC	OATH BOOK	\$ 106.64
GILL-ROY'S COMPLETE HARDWARE	DPW/WATER/WWTP/PARKS	\$ 376.99
GREAT LAKES ENERGY	M32 W LIFT STATION	\$ 332.00
GREAT LAKES ENERGY	OTSEGO S LIFT STATION	\$ 308.00
GREAT LAKES ENERGY	M32 E HIDDEN VALLEY LIFT	\$ 248.00
GREAT LAKES ENERGY	ASPEN STREETLIGHTS	\$ 10.58
GREAT LAKES ENERGY	STREETLIGHTS	\$ 549.00
GREAT LAKES ENERGY	COTTONTAIL LIFT	\$ 113.94
GREAT LAKES ENERGY	COTTONTAIL LIGHTS/IRRIGATION	\$ 170.34
GREAT LAKES ENERGY	M-32 E WOODS LIFT STATION	\$ 256.42
GREAT LAKES ENERGY	MEIJER DR LIFT	\$ 288.36

GREAT LAKES ENERGY	M32 SIGNAL LIGHT	\$ 78.84
HACH COMPANY	WWTP	\$ 3,054.47
HOLLY FRANCKOWIAK	MILEAGE REIMBURSEMENT	\$ 392.40
HOTSY OF MID MICHIGAN INC	PREVENTITIVE MAINTENANCE	\$ 273.30
I-2000 INC.	DPW/WWTP INTERNET	\$ 59.90
IMPACT RECOVERY SYSTEMS	FLEXIBLE POSTS	\$ 935.19
INDUSTRIAL MARKETING	MOTOR POOL	\$ 462.17
JIM'S ALPINE AUTOMOTIVE	PD VEHICLES/DPW/MOTOR POOL	\$ 517.36
JOHN DEERE	NEW LOADER	\$ 2,552.28
JOHNSON OIL COMPANY	DPW - DEC AND JAN	\$ 10,798.88
JOHNSON OIL COMPANY	PD - DEC AND JAN	\$ 2,362.97
KIRKPATRICK DUBOIS & SLOUGH PLC	CITY ATTORNEY FEES	\$ 3,241.00
KOORSEN FIRE & SECURITY	CITY HALL MAINTENANCE	\$ 588.00
LAWSON PRODUCTS, INC.	MOTOR POOL	\$ 754.58
LOWE'S	DPW	\$ 64.89
MAKE IT MINE DESIGN	PD UNIFORMS	\$ 86.00
MAM ENTERPRISES	MOTOR POOL	\$ 867.90
STATE OF MICHIGAN	GROUNDWATER ANNUAL PERMIT FEE	\$ 3,650.00
MEEKHOF TIRE SALES AND SERVICE	PD VEHICLES/MOTOR POOL	\$ 1,105.00
MEYER ACE HARDWARE	DPW SHOP	\$ 363.53
MID-NORTH PRINTING INC.	PD LETTERHEAD/WATER FORMS	\$ 474.40
MID-STATES BOLT & SCREW CO.	MOTOR POOL/STOP SIGNS	\$ 42.80
MICHIGAN POLICE EQUIPMENT CO.	PD SUPPLIES	\$ 946.50
MICHIGAN MUNICIPAL LEAGUE	POLICE OFFICER CLASSIFIED AD	\$ 173.30
MWEA	TESTING - DOWKER/KNOPP	\$ 590.00
NORTHERN ENERGY INC	WWTP/MOTOR POOL	\$ 1,182.09
NORTHERN MICHIGAN REVIEW INC.	PUBLISHING	\$ 74.00
NORTH POINTE PLUMBING	MECHANICAL SERVICES DPW	\$ 615.00
OTSEGO COUNTY	WORK CAMP BILLING DEC 17	\$ 1,280.00
OTSEGO COUNTY	WORK CAMP BILLING JAN 18	\$ 1,320.00
OTSEGO CO EQUALIZATION DEPT	MAPPING	\$ 1,284.00
PAK MAIL CENTER	PD OFFICE EXP	\$ 13.57
PATRIOT STEEL & FABRICATION	MOTOR POOL	\$ 192.50
POWERPLAN	MOTOR POOL	\$ 2,108.50
PRODUCTIVITY PLUS ACCOUNT	MOTOR POOL	\$ 405.46
EASYPERMIT POSTAGE	POSTAGE	\$ 535.55
RANDY CURTIS	CITY HALL MAINTENANCE	\$ 675.00
RFE, LLC	ASSESSING SERVICES JAN-FEB 2018	\$ 10,000.00
SCIENTIFIC	DPW	\$ 46.11
SIX K'S LAWN SERVICE	ELK PARK	\$ 300.00
SLC METER SERVICE LLC	CHAMBER ASSY	\$ 222.68
SPARTAN SEWER	ASPEN PARK	\$ 205.00
SQUEAKY CLEAN	CITY HALL	\$ 590.00
STANDARD ELECTRIC COMPANY	CITY HALL	\$ 201.30
TENURGY	TENURGY UTILITY SAVINGS	\$ 147.32
OTSEGO CO TOWNSHIP ASSOC	DUES/CEMETERY FLAGS	\$ 385.00
TRUCK & TRAILER SPECIALTIES OF	MOTOR POOL	\$ 2,449.78
UCMAN	INTERNET	\$ 59.95

UNIFIRST CORPORATION	CITY HALL/DPW	\$	720.77
USA BLUEBOOK	WWTP	\$	699.12
VERIZON	PD MONITORING - 2 MONTHS	\$	308.20
VERIZON	HYDRANT MONITORING - TWO MONTHS	\$	240.06
WADE-TRIM	WATER CONSULTING	\$	300.00
WASH-N-GO MANAGEMENT INC	PD VEHICLES	\$	70.00
WILBER AUTOMOTIVE SUPPLY INC.	WWTP/DPW/MOTOR POOL	\$	612.58
WINDEMULLER	WWTP	\$	466.00
WOLVERINE POWER SYSTEMS	CITY HALL GENERATOR MAINTENANCE	\$	180.00

Ayes: Unanimous. Motion carried.

Motion to adjourn.

Meeting adjourned at 8:25 p.m.

Kimberly Awrey, City Clerk

Steven Hartz, Mayor Pro Tem