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**STREET NUMBERING ORDINANCE
CITY OF GAYLORD, MICHIGAN
ord. eff. April 11, 1993**

The Gaylord City Council has determined that the health, safety, and welfare of the residents of the City would be better served by establishing a city-wide Street Numbering System Ordinance. Uniform street numbering will enable emergency services, public and private entities, to more rapidly identify and locate properties within the City. This Ordinance is enacted to accomplish the goals, purposes, and intent stated herein, to uniformly assign and maintain house and building numbers, both public and private, to provide for easy identification of those numbers for the various public purposes, to provide a method for enforcement and administration, and to provide penalties for violations; THEREFORE, the City of Gaylord enacts this Street Numbering Ordinance, and the City Council ordains:

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Sec. 1.0. **TITLE.**

There is hereby created, and this Ordinance shall be known and cited as, the "City of Gaylord Street Numbering Ordinance".

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Sec. 1.1. **PURPOSE.**

The purposes of this Ordinance, as included in the preamble which is incorporated by reference into this Ordinance, is to establish a city-wide, street numbering system in a uniform and logical manner; and to provide for a central point to issue and control numbering, and to provide rules and guidelines to facilitate enforcement thereof.

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Sec. 2.0. **DEFINITIONS.**

Unless a contrary definition is contained in this Ordinance, all words and phrases used in this Ordinance shall be understood and construed in accordance with their commonly accepted and understood meaning and definition.

- (a) **"Premises"** shall mean any lot or single parcel of land owned by any person, entity, firm, or corporation, public or private, improved with any building(s), whether occupied or not.
- (b) **"Number(s)"** House number, assigned premises number, assigned number, number, street number, and/or assigned house number, shall mean the number assigned to consecutive intervals along a street.
- (c) **"Designate"** shall mean the person in charge of administering the provisions of this Ordinance. The initial designate shall be appointed by resolution of the City Council and shall serve until the City Council appoints some other person as designate.
- (d) **"Primary Structure"** shall mean the building on any premises which is designed for or in which takes place the principal or primary use on the

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premises and shall include, but not be limited to: residential buildings, commercial buildings, mobile home parks, utility structures, and buildings used for storage, including, but not limited to pole barns or garages.

- (e) **"Display"**, as used herein, is the manner an assigned number is affixed to a primary structure, or other permitted material such as a post, so as to make the numbers plainly visible pursuant to this and the other provisions of this Ordinance.

22.389 **Sec. 3.0. DISPLAY OF ASSIGNED NUMBER MANDATORY.**

- (a) Assigned numbers shall be displayed, in accordance with this Ordinance, on each house, building, or other primary structure, that exists on any premises in the City of Gaylord on or after the effective date of this Ordinance.
- (b) The Assigned premises number shall be: (1) displayed facing the street; (2) shall be affixed to a stationary object or structure in a safe and secure manner; (3) plainly visible from the street at the point the driveway for the premises meets, intersects, or abuts the street; (4) not less than three (3") inches in height; (5) of a width that enables the number to be plainly visible from the road; and (6) the color of the numbers shall be of a color contrasting with the background of, or immediately behind, the numbers.
- (c) It shall be the responsibility of the property owner(s) to comply with the provisions of this Ordinance.
- (d) Within ten (10) days after the effective date of this Ordinance each premises in the City of Gaylord shall be in compliance herewith.
- (e) It shall be the duty of the owner(s) of each premises to determine and see to the display of the proper Number in accordance with the provisions of this Ordinance.

22.390 **Sec. 4.0. ASSIGNED NUMBER MAP.**

The Designate shall create and maintain an accurate map(s) of all streets within the City of Gaylord and shall make assigned numbers available for each interval along the streets. Said map(s) shall be the official repository of said street numbering assignments and shall be available for public inspection at the City offices during regular business hours.

22.391 **Sec. 4.1. ASSIGNED NUMBER CHANGES.**

Existing, or previously assigned or displayed, street numbers which do not comply with this Ordinance may be changed either (1) at the request of the property owner or his/her agent(s), but only upon approval of the Designate, or (2) such change may be initiated by the Designate. When a change is initiated by the Designate, the property owner shall be notified, in writing, thirty (30) days prior to the time the new number shall become the assigned number for the interval of the property in

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question.

22.392 **Sec. 4.2. ASSIGNMENT OF NUMBERS.**

The Designate shall, upon application by any person to whom this Ordinance is applicable, assign a number that complies with this Ordinance, or the Designate shall, in accordance with the provisions of this Ordinance, assign and/or cause to be displayed an assigned number for a lot or premises. The Designate shall have authority to enter upon any premises for the purpose of affixing a proper number upon any premises.

22.393 **Sec. 5.0. PROHIBITED ACTIONS.**

It shall be unlawful:

- (a) For any person to knowingly affix or display or to allow to be affixed or displayed on any premises owned by such person, any number other than the Number assigned for such premises under Section 4.0 through 4.2.
- (b) For any person to remove, deface, or obstruct the view of any Number from or on any Premises, except for the purpose of painting, cleaning or work upon the structure, in which case the Number shall be reattached and displayed as soon as reasonably possible.
- (c) For any person to obstruct or interfere with the Designate in the performance of his or her official duties.
- (d) To otherwise violate or fail to comply with any provision of this Ordinance.

22.394 **Sec. 6.0. ENFORCEMENT AND PENALTIES.**

- (a) If any person shall fail to display a proper Number upon any Premises owned by such person, such person shall be given a written notice of such violation and shall have a period of five (5) days after the date of such notice to cause the proper Number to be displayed. If such person fails to comply with such notice, he or she shall pay a fine of Fifty (\$50.00) Dollars for each day after said five (5) days that a proper Number is not affixed and displayed in compliance with this Ordinance. Such violation shall be a civil infraction.
- (b) The violation of the provisions of Section 5.0 subsections (a), (b), or (c) shall be a misdemeanor.
- (c) The violation of any other provision of this Ordinance shall be a civil infraction punishable by a fine of not less than Fifty (\$50.00) Dollars nor more than One Hundred (\$100.00) Dollars, in the discretion of the Court.

22.395 **Sec. 7.0. SAVING CLAUSE.**

The provisions of this Ordinance are hereby declared to be severable; and if any

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clause, sentence, work, section, paragraph, subparagraph, or provision is declared void or unenforceable, for any reason, by a court of competent jurisdiction, then the remaining portions of said Ordinance shall remain in full force and effect.

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Sec. 8.0. **EFFECTIVE DATE.** This Ordinance shall be effective on the eleventh day of April, 1993.